



Education | Healthcare | Public Services

NOTICE OF OPEN POSITION

Job Title:	Spring/Summer Intern	Supervisor:	Director, International Affairs
Department:	AFT International Affairs	Salary:	\$18-20/hour

The AFT is a union of professionals that champions fairness, democracy; economic opportunity; and high-quality public education, healthcare and public services for our students, their families and our communities. We are committed to advancing these principles through community engagement, organizing, collective bargaining and political activism, and especially through the work our members do.

Position Summary: AFT fellows/interns in the International Affairs department receive hands-on experience with a wide-range of activities we are engaged in, including planning study missions, international workshops and conferences for AFT officers and state and local leaders; mobilizing international social media campaigns in defense of democracy and labor rights; and maintaining communications with AFT's international network of teacher union partners primarily engaging Education International and Public Services International.

- Job Responsibilities**
- Schedule in-person and virtual international conferences and meetings for AFT officers and leaders.
 - Prepare comprehensive briefing documents on all international engagements in the U.S. and abroad.
 - Assist in the preparation of the international guest program at the 2026 AFT Convention.
 - Draft talking points and social media communications on AFT's international priorities and engagements.
 - Collaborate with the Communications Department to create an International Affairs webpage on aft.org as a reference point for all AFT international work.
 - Monitor EI and PSI websites for global actions.
 - Provide backup support to the department's administrative assistant in reconciling travel expenses, scheduling meetings for department members and organizing programs for visitors to AFT headquarters.

- Primary Knowledge, Skills and Abilities:**
- Proficient in Microsoft Suite (Outlook, One Drive, Word, Excel, PowerPoint, etc.)
 - Proficient in web design and social media platforms (Bluesky, Instagram, Facebook etc.)
 - Proficiency in more than one language preferred.

Application requirements: Successful candidates should be enrolled in an international studies degree program (post-graduate preferred) at an accredited college or university.

Applicants should submit a cover letter and resume to human resources via the following link: https://secure7.saashr.com/ta/6203756.careers?ApplyToJob=587674715&full_apply=&jobid=587674715

Additional Notes: The AFT is a place-based employer. Summer interns are expected to report to the AFT headquarters office in Washington, DC.

AFT is an equal opportunity employer.