



Education | Healthcare | Public Services

NOTICE OF OPEN POSITION

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| Job Title: | Summer Intern | Supervisor: | Senior Director, AFT Communications |
| Department: | AFT Communications (Digital & Media Affairs) | Salary: | \$18-20/hour |

The AFT is a union of professionals that champions fairness, democracy; economic opportunity; and high-quality public education, healthcare and public services for our students, their families and our communities. We are committed to advancing these principles through community engagement, organizing, collective bargaining and political activism, and especially through the work our members do.

Position Summary: The summer intern in AFT Communications will assist the Media Affairs and Social Media teams with daily communications activities.

Job Responsibilities

- Draft and edit short-form content for social media posts, media materials, and internal updates.
- Monitor news coverage and social media channels for relevant mentions and trends.
- Support media outreach by compiling media lists, tracking press inquiries, and organizing materials.
- Help schedule, publish, and track performance of social media content.
- Conduct basic research to support communications campaigns and announcements.
- Assist with preparing briefing materials.

Primary Knowledge, Skills and Abilities:

- Familiarity with social media platforms
- Familiarity with Microsoft Office

Application requirements: Successful candidates should be enrolled in an undergraduate or post-graduate degree program at an accredited college or university.

Applicants should submit a cover letter and resume to human resources via the following link:
https://secure7.saashr.com/ta/6203756.careers?ApplyToJob=587674708&full_apply=&jobid=587674708

Additional Notes: The AFT believes that a culturally diverse workforce advances our mission, and we strongly encourage applications from under-represented communities of workers.

The AFT is a place-based employer. Summer interns are expected to report to the AFT headquarters office in Washington, DC.

AFT is an equal opportunity employer.