

NOTICE OF OPEN POSITION April 1, 2025

Job Title: Summer Intern Supervisor: Director, Higher Education

**Department:** AFT Higher Education **Salary:** \$18/hour

The AFT is a union of professionals that champions fairness, democracy; economic opportunity; and high-quality public education, healthcare and public services for our students, their families and our communities. We are committed to advancing these principles through community engagement, organizing, collective bargaining and political activism, and especially through the work our members do.

Position Summary:

AFT Higher Education interns will support the department and AFT affiliate leaders in the union's fight back plan to combat attacks on higher education.

**Job Responsibilities** 

- Assist with project management.
- Review and update the division's web pages and resources.
- Other duties as assigned.

Primary Knowledge, Skills and Abilities:

- Ability to conduct research.
- Strong writing skills.
- Proficient in Microsoft Suite (Outlook, One Drive, Word, Excel, PowerPoint, etc.).

Application requirements:

Successful candidates should be enrolled in an undergraduate or post-graduate degree program at an accredited college or university.

Applicants should submit a cover letter and resume to human resources via the following link: https://secure7.saashr.com/ta/6203756.careers?ShowJob=520603913

**Additional Notes:** 

The AFT believes that a culturally diverse workforce advances our mission, and we strongly encourage applications from under-represented communities of workers.

The AFT is a place-based employer. Summer interns are expected to report to the AFT headquarters office.