Notice of Open Position  
June 2024

Job Title: Senior Associate  
Job Number: AOF-30-39-0524-N  
Department: Office of the President  
Unit: AFTSU  
Supervisor: Beh Antunez  
Annual Salary: $97,529.00

The AFT is a union of professionals that champions fairness; democracy; economic opportunity; and high-quality public education, healthcare and public services for our students, their families and our communities. We are committed to advancing these principles through community engagement, organizing, collective bargaining and political activism, and especially through the work our members do. The AFT believes that a culturally diverse workforce advances our mission and we strongly encourage applications from under-represented communities of workers.

Position Summary:
The purpose of this position is to support AFT's priority of advancing and career and technical education opportunities. In every community in which we have members in the education sector—from early childhood through k12 and higher education, we are at the intersection of labor and education and thus, are best situated to enable the strongest career pathways in those communities. Situated in AFT's government relations department, the position will include advocacy, identifying and capitalizing on grant opportunities, and engaging with AFT affiliates, other labor unions and outside organizations.

Position Responsibilities:
- Working independently and with other AFT staff, coordinate the mapping of existing CTE programs in AFT affiliates, including opportunities and barriers to expansion.
- Help identify and pursue opportunities for AFT affiliates to expand CTE programming, including through public and private funding.
- Work with other labor unions to advance and coordinate partnership opportunities within CTE.
- Track state and federal CTE-related policy developments.
- Coordinate with other AFT and affiliate staff, and outside organization to prepare materials, including fact sheets, analysis and other content.
- Work within multi-departmental team efforts to support affiliates on issues of concern as assigned.
- Conduct presentations, represent AFT at meetings and conferences, and assist in the coordination of relevant meetings.
- Quickly respond to CTE inquiries and requests for assistance from other AFT staff or leadership or affiliate staff or leadership.
- Perform other duties as assigned.

Primary Knowledge, Skills and Abilities:
- Knowledge of and/or recent experience in career and technical education and career pathways in k12 and/or higher education settings, including specific recent experience apprenticeships, credentialing dual enrollment programs or work-based learning programs. Would especially welcome experience in the technical or community college setting.
- Experience working with other national labor unions, especially around apprenticeships or work-based learning opportunities.
- Previous success in grant writing, tracking, and reporting requirements.
- Strong written and oral communication skills.
- Excellent organizational skills, and the ability to prioritize and manage a range of activities.
- Ability to work independently and cross departmentally, with good judgment and a sense of AFT's organizational values and priorities.
- Occasional travel required.
- Experience in government relations and/or workforce development organizations a plus.

AFT is an Equal Opportunity Employer
The AFT is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.
Work Environment:
AFT is a place-based organization which is located at our headquarters office in Washington, D.C.

How to Apply:
Applicants should submit a cover letter and resume to the director of human resources or via the following link:

https://www.appone.com/MainInfoReq.asp?R_ID=6273370

Internal Posting Period:
The internal posting period expires on May 24, 2024. External applicants may be considered as of May 24, 2024

cc: la’ Rufus Reid, AFTSU President