Notice of Open Position

A Union of Professionals

December 19, 2017

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Director, AFT Nurses and Health Professionals</th>
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<td>Job Number:</td>
<td>MGT-67-40-1217-V</td>
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<td>Department:</td>
<td>AFT Nurses and Health Professionals</td>
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<td>Unit:</td>
<td>Management</td>
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<tr>
<td>Supervisor:</td>
<td>Chief of Staff</td>
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<td>Annual Salary:</td>
<td>$163,250.80</td>
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**Special Note:** The purpose of this position is to ensure the AFT’s objectives are met in relation to healthcare; internally, externally and with respect to our nurse and health professional state and local affiliates.

**Position Summary:** Under the direction of the AFT President, the AFT Nurses and Health Professionals director will be responsible for assuring that AFT’s views and policies are represented and to ensure availability, quality and effective use of services for healthcare members. The director will serve as staff liaison to the AFT Nurses and Health Professionals’ program and policy council and coordinate joint activities with other PPCs as well as non-healthcare affiliates. The director will act as spokesperson; develop and implement policies; develop and implement a strategic plan which will include member engagement, research, policy and bargaining initiatives, political programs and services to affiliates.

**Position Responsibilities:**

- Advise the president and executive council on policies, trends and developments in the healthcare industry.
- Collaborate with AFT affiliates, partners and allies on healthcare strategies.
- Develop programs, policies and publications that will improve the lives of AFT healthcare members.
- Identify healthcare industry and professional trends and analyze impact of trends on healthcare workers, institutions and consumers of care and develop appropriate strategic response.
- Liaison with national health policy organizations to represent AFT positions on health policy impacting workforce and care delivery.
- Develop the communications from the healthcare division and work in cooperation with communications department to generate opportunities to increase internal and external visibility for AFT’s nurses and health professionals.
- Provides input to the director of healthcare organizing on field and organization strategy and provides tactical consultation and assistance to affiliates in collaboration with other department directors, where appropriate.
- Provides guidance to and works in cooperation with the AFT legislation department and state legislation staff to draft, influence and analyze legislation of importance to our nurses and health professionals and the healthcare industry, at both state and national levels.
- Coordinate with AFT political department to maximize input and effectiveness of AFT’s healthcare constituency and AFT affiliates in political campaigns.
- Work collaboratively with other staff and departments to ensure healthcare agenda is developed, facilitated and implemented effectively nationally and for affiliates.
- Oversee development of healthcare related educational and professional development programs of the AFT including annual professional issues conference.
- Travel on behalf of the AFT and work with state and local healthcare leaders to advance levels of AFT’s service on the state and local level.
- Identify issues affecting AFT’s nurses and health professionals, will identify and oversee required research, develop position papers and analysis.
- Act as liaison and serve as AFT’s healthcare representative at affiliate meetings.
- Act as the national president’s spokesperson for AFT Nurses and Health Professionals and for all healthcare professionals. Collaborate with other professional associations.
- Develop and manage budgetary requirements for healthcare programs and supervise and coordinate activities of department staff.

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Primary Knowledge, Skills and Abilities:

- Detailed knowledge of healthcare industry, healthcare workforce and professional issues, including incorporation of these issues into collective bargaining, public policy and campaign agendas.
- Demonstrated ability to manage priorities and programs and to supervise a staff that implements the resulting policies and procedures.
- Excellent interpersonal skills and the capacity to work well with a diverse range of individuals with strong viewpoints.
- Ability to clearly represent, both orally and in writing, the views of AFT’s nurse and health professional leaders.
- Must have strategic skills – experience in advocacy/field operations/leadership development.
- Excellent analytical skills and a high level of proficiency in writing and oral communications.
- Broad knowledge and experience in the use of polling, focus groups, surveys, literature, videos and free and paid media.
- Demonstrated success in developing and conducting educational training programs of healthcare local and state affiliates.
- Demonstrated practical understanding of healthcare law and finance.
- Strong personnel management skills.

- Experience and demonstrated success in developing, conducting and managing a broad range healthcare-related campaign among a variety of settings and occupations is a plus.
- Specific knowledge of the American Federation of Teachers is a plus.
- Background in the labor movement and/or non-profit associations.

Work Environment:
The work generally performed in an office environment, but also requires moderate amounts of out-of-town-travel.

Application Requirements:
Applicants should submit a cover letter and resume to the director of human resources or via email to adminjobs@aft.org. Please reference posting # MGT-67-40–1217-V.

AFT is committed to building a culturally diverse workforce and strongly encourages applications from women, people of color, individuals with disabilities and veterans.

There is no internal posting period for this vacancy. Applicants will be considered as they apply.

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