Position: Legislative Representative

Employment starts: November 2, 2015

Salary range: $77,775 to $108,681 (Steps 1 – V on step schedule), depending on qualifications and experience, plus benefit package including health, dental, vision, and retirement program

Deadline to apply: September 30, 2015

Job Summary:

The California Federation of Teachers is seeking applicants for the position of Legislative Representative. This individual will have responsibility for legislation pertaining to education as well as other public employee and union issues, including state budget matters.

The CFT (the AFT affiliate in California) currently represents school employees, certificated and classified, at every level of public and private education (pre-school and Head Start, K-12 public and private schools, public community colleges, private higher education, and the University of California).

Work will entail proposing, drafting and monitoring legislation every step of the process, working with other legislative representatives, CFT governance bodies and committees, and reporting to CFT leadership and membership on legislative activity.

Knowledge, Skills, and Abilities:

Applicants must possess a bachelor’s degree or higher, and will be asked to demonstrate

1. Knowledge of the California legislative process
2. Broad general understanding of the critical issues and problems facing public education in California and the nation
3. Knowledge of California school finances and the state’s budget process
4. Familiarity with the California Education Code
5. Knowledge of laws and issues affecting certificated and classified employees
6. Knowledge of and experience in the American labor movement, its structure, philosophy and goals
7. Knowledge of California and national politics and political parties
8. Ability to make public presentations to audiences in a range of venues
9. Ability to write clearly and lucidly
10. Ability to secure relevant information and solve problems
11. Ability to make decisions, render judgments and take appropriate action with minimal supervision
12. Ability to work independently and with minimum supervision
13. Ability to work as part of a team and in coalitions
14. Ability to work in high pressure environment
15. Ability to work rapidly and accurately during peak periods of activity
16. Ability to strategize, plan, organize and prioritize activities
17. Ability to take charge, direct, develop and coordinate activities
18. Ability to make persuasive arguments
19. Ability to design and present training sessions

Submit a complete résumé with references. Résumés and applications must be accompanied by at least three samples of the applicant’s written prose.

All CFT professional employees must become members of the CFT staff union, CFTFRU.

Submit letter of application, résumé, salary history, references and writing samples to:

Daniel Martin, Executive Director
California Federation of Teachers, AFT, AFL-CIO
1330 Broadway, Suite 1601, Oakland, CA 94612

The CFT is an equal opportunity affirmative action employer.