Broward Teachers Union
Field Staff Representative

VACANCY ANNOUNCEMENT

Note: All previous Field Staff Representative applicants are asked to please reply for this new opening. This vacancy will remain open and applications will be accepted until it is filled. Thank you.

Position Title: Field Staff Representative

Contract Year: 12 Months

Compensation Package: Competitive salary and benefits provided in accordance with UAW Local 2278 staff contract.

Qualifications:

Education -- Bachelor’s Degree in Education, Labor Relations, Industrial Relations, Public Administration or other related field.

Experience -- Teacher union experience preferred.

The Field Staff Representative shall perform the following responsibilities:

1. Serve as the BTU representative as provider of services to members as requested by local leadership or determined by the President or his/her designee.

2. Provide these services which will strengthen BTU. The provision of these services may include the following:
   a) Aspects of the collective bargaining process such as helping to prepare the collective bargaining package, providing training assistance for officers, bargaining committees, and the bargaining team.
   b) Aspects of political actions from grass roots to more structured forms of political action such as precinct districts, coalition building, issue and candidate campaign activities and group actions, (phone banking, neighborhood walks, parades, protests, marches, crisis situations, media events, etc.).
   c) All aspects of the contract maintenance from the informal step of a grievance procedure to the conclusion of the arbitration process.
   d) All aspects of organizing, including internal and external organizing.
   e) Aspects of community and public relations related to the promotion of the local’s missions.
   f) All aspects of the coordination of services to the members.

3. Create and conduct training sessions and workshops for members, officers, stewards and others under the direction of the Director of Field Services.

4. Work in an effective and cooperative way with the Directors, FEA, AFT/NEA, and AFL-CIO staff, as well as with other employees of BTU.

5. Assist in the representation of members in various proceedings such as grievances, PERC, APA hearings, arbitrations, school board meetings, and other meetings that may be deemed necessary.

6. Assist/manage collective bargaining campaigns.

7. Function as a coordinator in organizing efforts, collective bargaining efforts or in crisis situations.

8. Prepare activity reports, expense account reports and such timely reports as shall be deemed necessary by the director or other supervisor/managerial employees.

9. Work collaboratively with other departments and committees.
10. Work in a “lead person” capacity when required for special projects, programs or other external undertakings for the promotion of the local’s welfare.

11. Perform such other duties as may be assigned by the President.

**How to apply:**

Please submit your cover letter and resume at the link provided –

[https://organizers.applicantstack.com/x/detail/a2gb5riw5mmw/aaak](https://organizers.applicantstack.com/x/detail/a2gb5riw5mmw/aaak)