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ELL Starter Kit for Educators

Tools for Monitoring Language Skills



www.ColorinColorado.org

A partnership of AFT and Reading Rockets







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There are more than 5 million English language learners (ELLs) in U.S. public schools today; these students make up nearly 12 percent of the total public school population. By 2025, most teachers will have had at least one ELL in their classroom, if not a whole roomful. In addition to learning a new language, most ELLs also have to adjust to a new environment and culture, as well as learn new academic skills and new content. This can be a challenge for educators, especially if they have not received prior information, materials, or preparation on how to work with this group of students.

Reading is the fundamental skill upon which all formal education depends, and recent research indicates that the key components of effective reading instruction for native English speakers—phonemic awareness, phonics, oral language fluency, vocabulary, text comprehension, and writing—also benefit ELLs, but with necessary adaptations such as extensive vocabulary instruction and oral English language development, cognate connections, and the explicit instruction of idioms and words with multiple meanings.

Keeping periodic track of the progress English language learners are making in their second language acquisition skills is essential. Learning a second language is a complex process. It's important for educators to gauge each student's abilities and skills regularly; each English language learner will acquire second language knowledge and skills at his or her own pace. It is especially important to keep track of these academic language skills because English language learners may acquire social language skills (the language used in informal interactions, such as on the playground) a lot faster; this may mask their true progress learning academic language (the type of English found in textbooks and assessments).

This starter kit provides helpful forms for PK-12 educators who work with ELLs to find out if they're on track learning the important academic English skills they need to be successful.

In this kit, educators will find:

 monthly tracking forms that assess students' level of progress on various reading and oral communication skills;

- a glossary of common phrases and words used in Spanish to facilitate initial immediate communication with students;
- a list of Spanish-English cognates;
- a list of some recommended bilingual, culturally appropriate storybooks for children; and
- information on PK-3 literacy tip sheets available for parents in 11 languages.

This resource is part of the "For Educators" section of Colorín Colorado—the partnership project between the American Federation of Teachers (AFT) and the Reading Rockets project of PBS station WETA. The words "Colorín Colorado" are significant because they are part of the popular and playful ending phrase to virtually all children's stories and fairy tales in Spanish-speaking countries. The meaning is similar to "and they lived happily ever after."

The Web site **www.ColorinColorado.org** provides high-quality, research-based instructional information on what educators can do to help their ELLs succeed academically. Colorin Colorado also includes bilingual information for Spanish-speaking parents on how to help their children succeed in school.

This starter kit was developed with Spanish-speaking ELLs in mind (because they account for more than 80 percent of all ELL students in the United States), but the monitoring forms also will be helpful for students from other cultural and linguistic backgrounds. This booklet can be photocopied or reproduced as many times as needed.

For More Information

We urge educators who have not worked with ELLs previously to seek help and advice from other teachers and paraprofessionals who specialize in English as a Second Language (ESL) or bilingual education and collaborate with them. These specialized colleagues can be important allies in helping mainstream educators better address the needs of ELL students.

Additional resources can be found at:

www.aft.org/topics/ells/index.htm www.ColorinColorado.org www.ReadingRockets.org

www.ColorinColorado.org





Ready-to-use monthly monitoring forms and more for classroom educators of English language learners

The No Child Left Behind Act requires that meticulous records be kept on the progress of English language learners. Having the following records handy may make it easier for you to respond when questions arise about a student's placement, special services, and grading.

Forms for Monitoring Language Skills

- Overall Language Performance
- Oral Communication Skills
- Reading Skills
- Fluency Skills: Expressive Reading
- Use of Comprehension Strategies

Other Helpful Resources

- Common Classroom Phrases: Spanish
- Cognates: Similar Spanish-English Words
- Recommended Spanish-English Bilingual Books
- PK-3 Reading Tip Sheets for Parents in 11 Languages

www.ColorinColorado.org

Helping kids learn to read... and succeed!

A free Web site with information, activities, and advice for educators of English language learners.

Sign up for our monthly educator e-newsletter! http://www.colorincolorado.org/about/signup.php





This form can help you document the progress of an English language learner. Complete a new form each month to learn about the student's overall academic progress and gains in English proficiency. Use the form to help you plan next steps, and share this assessment with other educators who are assisting your student.

Grade	Grade Date					
	er					
Low 1	2	Average 3	4	High 5		
Low		Average		High		
1	2	3	4	5		
1	2	3	4	5		
1	2	3	4	5		
1	2	3	4	5		
1	2	3	4	5		
1	2	3	4	5		
· · ·	Low 1 1 1 1 1 1 1	Teacher Low 1 2 Low 1 2 1 2 1 2 1 2 1 2 1 2 1 2	Teacher Low Average 1 2 3 Low Average 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3	Teacher Low Average 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4	Teacher Low Average High 1 2 3 4 5 Low Average High 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	Teacher Low Average High 1 2 3 4 5 Low Average High 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5

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Oral Communication Skills

Use this form to document the oral communication skills of an English language learner. Put a checkmark next to the skill level that best describes the student's abilities. Complete a new form **each month** to learn about the student's gains in English proficiency. Use the form to help you plan next steps, and share this assessment with other educators who are assisting your student.

tudent's name	Grade	Date
lass	Teacher	
Overall communication skills		
O Communicates very well in social and academic English		
O Communicates with some difficulty but conveys meaning		
O Understands English very little or not at all		
Vocabulary skills		
Uses content vocabulary		
O Uses content vocabulary with some difficulty		
O Can name concrete objects displayed		
Grammar skills		
Has command of basic grammatical structures		
\bigcirc Uses some grammar structures but has problems with verb tens	es and number catego	ries
Usage		
Participates in classroom discussions		
Communicates well in social contexts		
Repeats words and phrases		
Recommendations: What kind of help does this studer	nt need during th	e coming weeks or months?
How can these recommendations be accomplished?		
Other:		
www.ColorinColorado.org		
www.colorincolorauo.org		

Information, activities, and advice for educators of English language learners

Adapted from: Clemmons, J., Areglado, L., & Dill, M. (1993). Portfolios in the Classroom. New York: Scholastic.



Use this form to document the reading skills of an English language learner. Put a checkmark next to the skill level that best describes the student's abilites. Complete a new form **each month** to learn about the student's gains in reading. Use the form to help you plan next steps, and share this assessment with other educators who are assisting your student.

tudent's name	Grade	Date	
lass	Teacher		
Use of reading strategies ○ Reads short stories and books. Uses reading strategies. Retel ○ Relies more on print than illustrations. Retells beginning, mid ○ Retells main idea of text. Relies on print and illustrations. ○ Pretends to read. Uses illustrations to tell story. Memorizes p	dle, and end of stories.	ents.	
 Word and sentence recognition Recognizes range of sight words and names. Recognizes basic sight words and names. Knows most letter/sound correspondences. Recognizes simples Recognizes some letters, names, and words in context. Rhym 			
Text choices ○ Reads a variety of materials, including fiction and non-fiction ○ Reads with little variety in materials. ○ Reads books with word patterns. ○ Listens to fiction, fairy tales, poems, oral stories.	, fairy tales, poems, direct	ions.	
Level of independence ○ Reads silently for short periods of time. Does not need teach ○ Reads silently. Needs some teacher guidance. ○ Does not see self as reader. Needs teacher support for many ○ Participates in rereading of familiar stories or books. Needs to	reading tasks.	eading tasks.	
Recommendations: What kind of help does this stud	dent need during the	e coming weeks or months?	
How can these recommendations be accomplished?			
Other:			
			_

Adapted from Lorraine Valdez Pierce's adaptation of: O'Malley, J.M. & L. V. Pierce. (1996). *Authentic Assessment for English Language Learners: Practical Approaches for Teachers*. New York: Pearson Longman and Hill & Ruptic (1994), Practical Aspects of Authentic Assessment, Norwood, MA, Christopher Gordon Publishers.



Fluency Skills

Expressive Reading

Use this form to document an English language learner's ability to read with expression. Complete a new form **each month** to learn about the student's proficiency level. Use the form to help you plan next steps, and share this assessment with other educators who are assisting your student.

udent's n	ame	Grade	Date
ass		Teacher	
se the fo	e readers read with stress, pitch variationallowing rubric to assess expression. List or her overall reading proficiency and	sten to a student read for	
Score	Criteria		
4	Reads primarily in large, meaningful phrase group: Most of the story is read with expressive interpreta		
3	Reads primarily in three and four word phrase gro syntax of the author. Little or no expressive interpr		
2	Reads primarily in two-word phrase groups. Some awkward and unrelated to the larger context of the slow or fast.	, , , ,	3 , 3 ,
1	Reads primarily word-by-word. Lacks expressive in ignoring punctuation and other phrase boundaries	•	
Recom	mendations: What kind of help does this	s student need during the	e coming weeks or months?
How ca	an these recommendations be accomplis	hed?	
Other:			

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colorado! Use of Comprehension Strategies

Use this form to document an English language learner's use of reading strategies that aid in comprehension. Complete a new form **each month** to see whether the student is learning and using new reading strategies. Use the form to help you plan next steps, and share this assessment with other educators who are assisting your student.

tuder	nt's name	Grade	Date
Class		Teacher	
0	Monitors whether he/she is understanding wha	t has been read	
\circ	Asks for help when he/she is confused about w	hat has been read	
\circ	Makes predictions about stories and texts		
0	Completes graphic organizers to enhance his/he (graphic organizer has been modeled for the stu		
\circ	Generates questions about what has been read		
\circ	Rereads for answers to questions		
\circ	Summarizes stories or content area texts		
\circ	Is able to sequence correctly a series of events t	hat occurred in a sto	ry or text
\circ	Is able to distinguish between fact and opinion	(grade appropriate),	fiction and nonfiction
\circ	Is able to find the main idea, important facts, an	nd supporting details	from a text that he/she read
Re	commendations: What kind of help does this stu	ident need during th	e coming weeks or months?
Hc	ow can these recommendations be accomplished	?	
Ot	her:		

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Common Classroom Phrases

Spanish

Although it may seem like a small gesture, using Spanish phrases can mean a great deal to your students and their families. Making an effort shows that you respect and value their language. This list of Spanish/English classroom words and phrases will help you get started.

Common Expressions	Expresiones Comunes
Hello	Hola
Good morning	Buenos días
What's your name?	¿Cómo te llamas?
My name is	Me llamo
Nice to meet you	Mucho gusto
How are you?	¿Cómo estás?
Good; fine	Bien
Very good!	¡Muy bien!
Please	Por favor
Many thanks	Muchas gracias
Where is?	¿Dónde está?
Do you understand?	¿Comprendes?
No, I don't understand	No, no comprendo
Yes, I understand	Sí, comprendo
See you tomorrow	Hasta mañana
Goodbye	Adiós

Classroom Expressions Expresiones en el Aula		
bathroom	el baño	
bus	el autobús	
chair	la silla	
chalkboard	el pizarrón	
door	la puerta	
flag	la bandera	
paper	el papel	
pen	la pluma	
pencil	el lápiz	
ruler	la regla	
scissors	las tijeras	
table	la mesa	
teacher	el maestro, la maestra	
telephone	el teléfono	
water	el agua	
window	la ventana	

Commands Órdenes	
Be quiet	Silencio
Get up	Levántate
Give me	Dame
Let's go outside	Vamos afuera
Listen	Escucha
Look	Mira
Sit down	Siéntate
Stop, quit it	Para, deja

Activities Actividades	i
It's time:	Es la hora de:
to draw	dibujar
to eat	comer
to play	jugar
to read	leer
to sleep	dormir
to speak	hablar
to work	trabajar
to write	escribir

red	rojo
yellow	amarillo
green	verde
blue	azul
brown	café
black	negro
grey	gris
white	blanco

Days of the Week Dia	as de la semana
Monday	lunes
Tuesday	martes
Wednesday	miércoles
Thursday	jueves
Friday	viernes

Months Meses	
January	enero
February	febrero
March	marzo
April	abril
May	mayo
June	junio
July	julio
August	agosto
September	septiembre
October	octubre
November	noviembre
December	diciembre

Numbers Números	
one	uno
two	dos
three	tres
four	cuatro
five	cinco
six	seis
seven	siete
eight	ocho
nine	nueve
ten	diez
eleven	once
twelve	doce
thirteen	trece

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Information, activities, and advice for educators of English language learners

Adapted from: Eastern Stream Center on Resources and Training (ESCORT). (2003). Help! They Don't Speak English. Starter Kit for Primary Teachers.



Similar Spanish – English Words

Cognates are words in two languages that share a similar meaning, spelling, and pronunciation. Almost 40 percent of all words in English have a related word in Spanish. For Spanish-speaking English language learners, cognates are an obvious bridge to the English language.

The following is an alphabetical list of English and Spanish cognates. Please see http://www.colorincolorado.org/introduction/cognates.php for suggestions on how to use cognates to help students learn English.

	English	Spanish	English	Spanish		English	Spanish
A	accident	accidente C	cabin	cabina (de teléfono,		continue (to)	continuar
	accidental	accidental		avión, etc.)		contract	contrato
	accompany (to)	acompañar	cable	cable		contribution	contribución
	acrobatic	acrobático(a)	cafeteria	cafetería		coyote	coyote
	active	activo (a)	camera	cámara		crocodile	cocodrilo
	activities	actividades	camouflage	camuflaje		curious	curioso(a)
	admire (to)	admirar	canyon	cañón		curiosity	curiosidad
	admit (to)	admitir	captain	capitán	Ъ		
	adult	adulto	capture (to)	capturar	D	December	diciembre
	adventure	aventura	catastrophe	catástrofe		decide (to)	decidir
	adopt (to)	adoptar	cause	causa		decoration	decoración, adorno
	adoption	adopción	celebrate (to)	celebrar		delicate	delicado(a)
	African	africano	cement	cemento		depend (to)	depender
	agent	agente	center	centro		deport (to)	deportar
	air	aire	ceramic	cerámica		describe (to)	describir
	alarm	alarma	cereal	cereal		desert	desierto
	allergic	alérgico (a)	ceremony	ceremonia		destroy (to)	destruir
	anaconda	anaconda	chimney	chimenea		detain	detener
	animal	animal	chimpanzee	chimpancé		determine (to)	determinar
	announce (to)	anunciar	cholera	cólera		diamond	diamante
	appear (to)	aparecer	circle	círculo		dictator	dictador
	appetite	apetito	circular	circular		different	diferente
	area	área	class	clase		dinosaur	dinosaurio
	arithmetic	aritmética	coast	costa		direction	dirección
	artist	artista	colony	colonia		directions	direcciones
	association	asociación	color	color		directly	directamente
	astronomer	astrónomo	committee	comité		director	director
	atmosphere	atmósfera	common	común		disappear (to)	desaparecer
	attention	atención	complete	completo(a)		disaster	desastre
	August	agosto	completely	completamente		discrimination	discriminación
	autograph	autógrafo	company	compañía		discuss (to)	discutir
	automobile	automóvil	concert	concierto		disgrace	desgracia
ъ			confetti	confeti		distance	distancia
В	banana	banana, plátano	confusing	confuso		distribute (to)	distribuir
	banjo	banjo	confusion	confusión		dollar	dólar
	bicycle	bicicleta	constellation	constelación		double	doble
	biography	biografía	construction	construcción		dragon	dragón
	blouse	blusa	contagious	contagioso(a)		dynamite	dinamita
	brilliant	brillante	continent	continente		dinosaur	dinosaurio

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Information, activities, and advice for educators of English language learners

Adapted from: Calderón, M., August, D., Durán, D., Madden, N., R. Slavin & M. Gil (2003). Spanish to English Transitional Reading: Teacher's Manual. Baltimore, MD: The Success for All Foundation.



Similar Spanish – English Words

	English	Spanish		English	Spanish		English	Spanish
	electric	eléctrico(a)	I	idea	idea		medal	medalla
	elephant	elefante		identification	identificación		memory	memoria
	enormous	enorme		imagine (to)	imaginar		metal	metal
	energy	energía		immediately	inmediatamente		microscope	microscopio
	enter (to)	entrar		immigrants	inmigrantes		million	millón
	escape (to)	escapar		importance	importancia		miniature	miniatura
	especially	especialmente		important	importante		minute	minuto
	examine (to)	examinar		impressed	impresionando(a)		minutes	minutos
	exclaim (to)	exclamar		impression	impresión		moment	momento
	explosion	explosión		incredible	increíble		monument	monumento
	exotic	exótico(a)		incurable	incurable		much	mucho
	extra	extra		independence	independencia		music	música
	extraordinary	extraordinario(a)		information	información		irabic	пиони
	CATAOTAITATY	extraoraniano(a)		insects	insectos	N	natural	natural
7	family	familia		inseparable	inseparable	•	necessity	necesidad
	famous	famoso(a)		insist (to)	insistir		nectar	néctar
	fascinate (to)	fascinar		inspection	inspección		nervous	nervioso(a)
	favorite	favorito(a)		intelligence	inteligencia	_		
	ferocious	feroz		interesting	intengencia	O	obedience	obediencia
	finally	finalmente		interrupt (to)			object	objeto
	firm	firme		1 ()	interrumpir introducir		observatory	observatorio
	flexible	flexible		introduce (to) introduction	introducción		occasion	ocasión
	flower	flor					ocean	océano
	fortunately	afortunadamente		invent (to)	inventar		October	octubre
	fruit	fruta		investigate (to)	investigar		office	oficina
	funeral	funeral		invitation	invitación		operation	operación
	furious			invite (to)	invitar		ordinary	ordinario
	Turious	furioso(a)		island	isla		oraniary	orum miro
ת ב	galaxy	galaxia	I.	leader	líder	P	palace	palacio
	gallon	galón	ட	lemon	limón		panic	pánico
	garden	jardín		lens	lente		paper	papel
	gas	gas					park	parque
	giraffe	jirafa		leopard	leopardo		part	parte
	golf	golf		lesson	lección		patience	paciencia
	glorious	glorioso(a)		lessons	lecciones		penguin	pingüino
	gorilla	gorila		line	línea		perfect	perfecto (a)
	=	=		lion	león		perfume	perfume
	group	grupo guía		list	lista		permanent	permanente
	guide	guia		locate (to)	localizar		photo	foto
Ŧ	helicopter	helicóptero	1/	machine	má suima		photograph	fotografía
•	hippopotamus	hipopótamo	171		máquina		photographer	fotógrafo(a)
	history	historia		magic	magia		piano	piano
	honor	honor		magician	mago		pioneer	-
				magnificent	magnífico(a)			pionero
	hospital	hospital		manner	manera		pirate	pirata
	hotel	hotel		map	mapa		planet	planeta
	hour	hora		March	marzo		planetarium	planetario
	human	humano(a)		march (to)	marchar, caminar		plans	planes
				marionettes	marionetas, títeres		plants	plantas

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Similar Spanish – English Words

	English	Spanish		English	Spanish		English	Spanish\
R	plates police practice practice (to) prepare (to) present (to) problem professional	platos policía práctica practicar preparar presentar problema profesional	S	secret September series sofa special splendid statistics stomach study (to) surprise	secreto septiembre serie sofá especial espléndido(a) estadística estómago estudiar sorpresa	U V	uniform vegetables version visit (to) volleyball vote (to)	uniforme vegetales versión visitar voleibol votar
	ranch really restaurant retire (to) reunion rich rock route	rancho realmente restaurante retirar reunión rico(a) roca ruta	Τ	telephone telescope television terrible tomato totally tourist traffic trap (to) triple trumpet tube	teléfono telescopio televisión terrible tomate totalmente turista tráfico atrapar triple trompeta tubo			



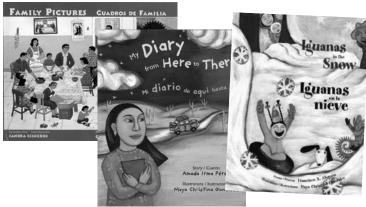
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Recommended Bilingual Books

The following bilingual books would be great additions to any classroom. Bilingual books, which are often written with Spanish and English appearing side-by-side, can help introduce bilingual skills, increase language and listening abilities, and increase students' cultural awareness. Reading aloud to bilingual learners can be a particularly powerful instructional tool. Read alouds can help develop students' vocabularies, introduce new concepts, and reinforce understandings of what students already know. See http://www.colorincolorado.org/inclass/books_month.php for more information about these books plus discussion questions and suggested classroom activities.





Mamá Goose: A Latino Nursery Treasury

By Alma Flor Ada & F. Isabel Campoy

Grade Levels: K-7

This book is a collection of Spanish-language lullabies, finger games, nursery rhymes, jump-rope songs, riddles, birthday songs, and more.

Red Hot Salsa: Bilingual Poems on Being Young and Latino in the United States

Edited by Lori Marie Carlson

Grade Level: 8-12

A collection of poems from an array of seasoned poets and young Latino authors describing their experiences in the United States, these poems depict the reality and hardships some young Latinos have experienced, the search for identity, as well as the joy of family gatherings surrounded by food, customs, and culture.

Family Pictures/Cuadros de Familia

By Carmen Lomas Garza

Grade Level: 2-5

Family Pictures is a bilingual book that describes the author's childhood using her paintings. Carmen has carefully illustrated

the story with detailed paintings, presenting specific life experiences that unmistakably show her family's proud heritage and traditions.

My Diary from Here to There/ Mi diario de aguí hasta allá

By Amada Irma Pérez

Grade Level: 3-6

My Diary from Here to There represents a young girl's perspective on how her family comes to live in the United States. Throughout the book the main character, Amada, keeps a written journal in which she invites the reader to learn more about her experiences as she describes how her life changes as she moves to the new country.

Iguanas in the Snow and Other Winter Poems/ Iguanas en la nieve y otros poemas de invierno

Written by Francisco X. Alarcón, illustrated by Maya C. Gonzalez Grade Level: K–5

Francisco X. Alarcón describes in this book many of his winter experiences growing up in the city of San Francisco, California. He has taken many of his childhood experiences to create fun, creative poems.

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colorado! PK-3 Reading Tip Sheets for Parents

Reading, and a love for reading, begins at home. These one-page reading tip sheets offer easy ways for parents to help their children become successful readers—even if parents don't speak English! It turns out that children who have a solid foundation in their first language have an easier time learning to read in English, so we've provided the tip sheets in eleven languages.

Some of the tips include tracing and saying letters out loud, pointing out print, and saying tongue twisters. If parents aren't strong readers themselves, it is still important for them to know that they can make a positive contribution and help build their children's literacy skills by encouraging their love for reading and by telling them how important it is to read.

The tip sheets are categorized by grade level, but feel free to use them with children at various ages and stages. And we encourage you to use and distribute these as part of larger parent outreach efforts at your school.

You can download the tip sheets at:

http://www.colorincolorado.org/guides/readingtips



Reading tip sheets are available in the following languages:

■ English

Arabic

■ Navajo

■ Spanish

- Haitian Creole
- Russian

■ Chinese

■ Hmong

■ Tagalog

■ Korean

Vietnamese

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A Union of Professionals

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