



Education | Healthcare | Public Services
AFT Convention 2024

**Return this form to AFT Convention Housing no later than
 Thursday, June 13 by email to conventionhousing@aft.org or
 call Karen Zook at (202) 879-4476**

Date Received _____
 Hotel Assigned _____
 Room Block Code _____

Hotel Room Block Request Form Houston | July 22 - 25

1 CONTACT PERSON (NAME and TITLE)

AFFILIATE NAME and NUMBER (or, if not AFT-affiliated) ORGANIZATION/COMPANY _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS _____

WORK PHONE _____ MOBILE PHONE _____ HOME PHONE _____

2 HOTEL ACCOMMODATIONS (Please number your hotel choices in order of preference.)

Hilton Americas-Houston

Marriott Marquis Houston

3 ROOM BLOCK DETAILS

The contact person listed above will receive confirmation by email of your hotel assignment with instructions on how to submit a rooming list with individual names, dates, and reservation details for your group.

GROUP DATES	# of GUEST ROOMS needed	# of SUITES needed _____
Check-in date _____	_____ rooms with 1 bed	_____ # of bedrooms attached parlor
Check-out date _____	_____ rooms with 2 beds	_____ Size of group if suite is for meetings or hospitality

4 RESERVATION GUARANTEE

Debit card or **Credit card**

Card Type _____ Exp. Date _____

Number _____

Cardholder _____

- These rooms should be charged to the affiliate's credit card. Please email me an authorization form.
- This card is for guarantee only. Guests will pay for their own rooms. I do not need a cc authorization form.
- By Check**
 \$ _____ Check # _____

5 SPECIAL REQUIREMENTS

If you require special accommodations or services, indicate these below in as much detail as possible.

